



DEVELOPMENT SERVICES-PLANNING

June 3, 2013

To whom it may concern:

There are certain times in life when you have the pleasure of working with a true over achiever. Alexandra (Alix) Scarborough is a self starting individual who brings much life to an organization. I take much pleasure in writing this letter of recommendation and sharing the positive experience Ms. Scarborough brings to a team. Hiring the right candidate is one of the most important responsibilities of being in leadership. We are only as good as our team.

Alix interned with my department for 10 months and during this time she's provided research, worked with customers, commissioners and city council members and handled all tasks in a professional manner. One of the main projects for San Marcos has been our Comprehensive Master Plan rewrite. Alix played a major role in coordination of the process and providing high level information into the plan itself. She worked with the public explaining the plan and the significance of its implementation.

Alix's innovative approaches to complex situations make her an asset to any team. Her calm demeanor enables her to deliver unpopular news with a calm friendly manner and this only occurs if she's unable to use all her skills to get to a positive answer to a situation. If I had a position to offer Ms. Scarborough, I would retain her as an employee.

Sincerely,

A handwritten signature in cursive script that reads "Matthew Lewis".

Matthew Lewis, CNUa
Director of Planning & Development Services
City of San Marcos, Texas